



SWANSTON

Microsoft FrontPage

Duration: One day

What you will cover in this course:

Assuming a good understanding of Microsoft Windows and a basic knowledge of Internet concepts (such as “browsing” and “links”) you will learn to take advantage of all the features listed below:-

1. STARTING FRONTPAGE

Set Up and Run FrontPage
Use Templates to Quickly Create a Web
Apply a Theme to an Entire Web
Let Wizards Do the Hard Work

2. DESIGNING WEB PAGES WITH FRONTPAGE

Create a web page
Manage a web
Organise a Page with Lists and Tables
Divide a Page into Separate Frames

3. USING GRAPHICS IN FRONTPAGE

Display Graphics on a Page
Add Links to a Graphic with Imagemaps
Create and Edit Graphics for Your Web
Animate a Web Page

4. PUBLISHING AND MAINTAINING YOUR FRONTPAGE WEB

Publish Your Web
Keep Your Web Up-to-Date
Extend a Web’s Capabilities with FrontPage Server Extensions
Make Your Web Compatible with Multiple Browsers

5. ENHANCING A FRONTPAGE WEB

Communicate on Your Web with Forms
Collect Information from Users with Forms
Using HTML on Your Web
Format Your Web Through Cascading Style Sheets

6. ROUNDING OUT YOUR FRONTPAGE EXPERTISE

Add a Personal Search Engine
Enable Discussions on Your Web
Add a Database to Your Web
Use Office Components and Launch Your Web